



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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BOARD MEETING

Minutes for November 14, 2025

1. **Call to Order:** At 6.10 pm by President Barraclough
2. **Roll Call:** Present: Directors Barraclough, Hammond, Fulks and Casdorff. Staff: Ryan Richardson Absent: Director Duggan. NRCS: Absent. Public: none
3. **Nuwaa Acknowledgement**
4. **Agenda change:** None
5. **Minutes:** Director Hammond made a motion to approve September 12 and October 24, 2025 minutes with corrections. Director Fulks second. All ayes.
6. **Financial Report:** Reviewed checking account. New budget presented to match County program. Director Barraclough needs training on Aplos app to figure out how to add last year's money. Audit and taxes are due in January, 2026. She has one hour more free training from Aplos she can use. Grants: Budget for 2025/26 presented. Director Hammond made a motion to approve as revise. Director Casdorff second. All ayes. The Kern Fund County website has been changed. She cannot get into it. Latest is from May 2025. Plant Sale: Final Accounting: \$8976.24 Audit: Director Barraclough is working on 2022/23 audit with BHK. She needed items from former Balancing Act vendor and they replied to her requests.
7. **NRCS Report:** NRCS grants have been extended to July 2026 and can continue to use the monies granted.
8. **Staff Report:** Mr. Richardson gave his report regarding his work. Government shutdown is over. He is back to full time. ATT is disconnected. Have Spectrum wifi and phone now. Spectrum removed the hanging wires in back. He installed new CO and smoke detectors. He painted front doors. He is working with NRCS Lancaster office, many fields visits upcoming now that they are back to work. Working with Director Fulks with Shopify on line market to set up sales of plants and vases on our website and to receive donations. He will also do more social media for the RCD.
9. **New Business:**
 - a) Cerro Coso College District MOA Facilities Agreement. They are months behind. Maybe presented to the Board in the spring.
 - b) Change meeting time: Not at this time.
 - c) NACD Poster Contest. Only have one poster submission so far for Poster Contest. Director Casdorff will go on Tuesday to schools to get poster the day after they are due. Poster committee to review will be Directors Hammond, Casdorff and Mr. Richardson.
10. **Old Business:**
 - a) **TA 2025 Grant:** TA2025 grant application for NACD has been extended to Dec. 11, 2025. Can we ask for a vehicle for RCD? Directors Casdorff will investigate. Motion by Director Hammond to apply for this grant as it will fit our needs. Director Fulks second. All ayes.
 - b) **RCD Nursery.** Need another shade structure. Director Hammond will build in the spring. He will be gathering acorns and elderberry cuttings and hardwood cuttings in Bear Valley Water Canyon.
 - c) **Ecology Center.** Fiberglass roof needs to match existing metal roof for water flow off roof. It's a special order. ADA bathroom. Make copies of our report to distribute to the committee.
11. **Trees for Schools.** Director Hammond has been communicating with the nursery owner regarding trees for purchase.
12. **Board Comments:** Director Barraclough talked about Cal Native Plant Society conference Feb. 5-7, 2026 in Riverside.
13. **Adjourn:** Director Casdorff made motion to adjourn. Director Fulks second. All ayes. Adjourned 8:30 pm.